



Monday 16th March 2026

Dear Parents and Carers of Year 10,

Re: Year 10 Mock Interviews – Friday 20th March 2026

In our drive to increase our students' employability skills, we are again offering Year 10 students a face to face, skill-based mock interview on Friday 20th March 2026. The main focus of these interviews is to give students courage to speak with new people and the confidence to talk about themselves, which is a life skill which improves only with practice. This will be especially useful preparation for those who are planning to apply for apprenticeships in Year 11, or those hoping to secure part-time jobs.

Format

- Employers have been given the questions below, but may ask their own
- There will be one student to one volunteer for each interview, lasting a maximum of 10 mins with additional 5 mins for feedback. Students should arrive 5 minutes before their allocated time.
- Students will be advised of their times in advance (during Tutor Time and on Google Classroom) and will be responsible for arriving at their interview on time, just like a real one.
- Interviews will take place in the Library. Sixth Formers will be supporting with running the event.
- A feedback sheet for each student will be completed by the volunteer and given to the student at the end so they may get the most of the experience.

Students have been briefed on this event in assembly and will also practise their answers in Student Development Time. Some may still feel nervous, so your support at home would be appreciated. Please reassure them that our interviewers are kind and last year's students left feeling very positive from the experience. This is a learning experience, not a test of perfection, so please encourage them simply to do their best. If you are able to help them prepare, please use the questions listed in Appendix A.

A quick reminder about work experience: Thank you to all those who have supported their children to secure work placements. Details of these work placements now need to be entered onto Unifrog, if they have not been already, so that we can get all of the appropriate paperwork in place. Please direct your son/daughter to me if they are unsure how to do this.

If your child has not yet secured a work experience placement, please could you reach out to any contacts with local businesses you may have to see if they can offer something suitable. Unfortunately, I'm unable to source placements for all students who are still without one, and remaining in school that week would mean missing out on a valuable opportunity. If you are finding this difficult or would like some guidance, please do get in touch and I'll be happy to support you.

If you have any questions, please do not hesitate to get in touch.



Kind regards,

Mrs S Zajac
Careers Lead

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Appendix A

Example Interview Questions

1. Tell me a little about yourself
2. What interests do you have outside of school?
3. How would your friends/family describe you (in three or four words)?
4. What are your main strengths (i.e what are you naturally good at)?
5. What other skills or talents would you like to share?
6. What are you most proud of?
7. What skills would you like to improve or develop?
8. What is your next step after your GCSEs?
9. Do you have any long term career goals?
10. What plans do you have for work experience / what have you done about finding a placement?
11. Tell me about a time when you have worked well as part of a team. How did you contribute to the team's success and what skills did you use?
12. Tell me about a challenge/problem that you've ever had to face and how you dealt with it.
13. Do you have any questions that you would like to ask me? *To this question, as it is not a real job interview, we would like the students to instead ask about the interviewer's job or pathway to find out more about them, or what impresses them when viewing candidate applications.*